

**Supplier name:**
**Capita Property and Infrastructure Limited**

Publication date:

01.07.25

**Commitment to achieving Net Zero**

Capita Property and Infrastructure Limited

Has committed to achieving Net Zero emissions by 2045.

**Baseline Emissions Footprint**

Baseline Year:	2019
Additional Details relating to the Baseline Emissions calculations	None

**Baseline year emissions**

EMISSIONS	TOTAL Tonnes CO2e
Scope 1	726
Scope 2 Market Based	1,059
<b>Scope 3</b>	
Business travel	1,014
Upstream transportation and distribution	564
Downstream transportation and distribution	541
Commuting	274
Waste generated in operations	2
<b>Total Scope 3</b>	<b>2,396</b>
<b>Total Emissions</b>	<b>4,182</b>

Reporting Year: 2020

EMISSIONS	TOTAL Tonnes CO2e
Scope 1	625
Scope 2 Market Based	775
<b>Scope 3</b>	
Business travel	258
Upstream transportation and distribution	95
Downstream transportation and distribution	1,200
Commuting	337
Waste generated in operations	2
<b>Total Scope 3</b>	<b>1,891</b>
<b>Total Emissions</b>	<b>3,292</b>

Reporting Year: 2021

Capita Property and Infrastructure Limited

EMISSIONS	TOTAL Tonnes CO2e
Scope 1	533
Scope 2 Market Based	367
<b>Scope 3</b>	
Business travel	158
Upstream transportation and distribution	0
Downstream transportation and distribution	1,003
Commuting	859
Waste generated in operations	2
<b>Total Scope 3</b>	<b>2,021</b>
<b>Total Emissions</b>	<b>2,921</b>

Reporting Year: 2022

EMISSIONS	TOTAL Tonnes CO2e
Scope 1	204
Scope 2 Market Based	69
<b>Scope 3</b>	
Business travel	0
Upstream transportation and distribution	131
Downstream transportation and distribution	466
Commuting	95
Waste generated in operations	482
Total generated in operations	3
<b>Total Scope 3</b>	<b>1,177</b>
<b>Total Emissions</b>	<b>1,449</b>

**Current Emissions Reporting**

Reporting Year: 2023

EMISSIONS	TOTAL Tonnes CO2e
Scope 1	213
Scope 2 Market Based	62
<b>Scope 3</b>	
Business travel	0
Upstream transportation and distribution	131
Downstream transportation and distribution	695
Commuting	238
Waste generated in operations	376
	4

Total Scope 3	1,443
Total Emissions	1,718

### Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

1.5C GHG reduction targets verified by SBTi

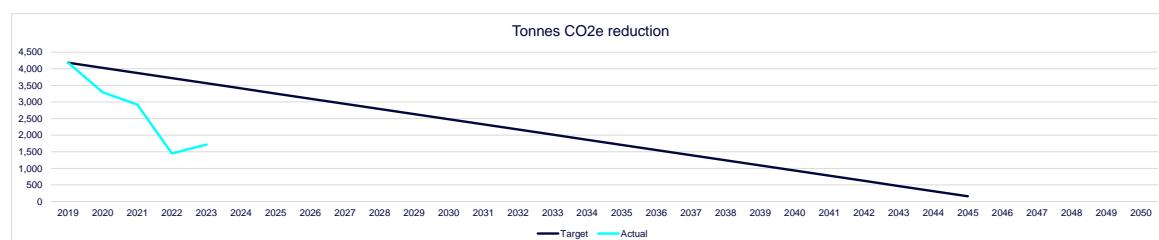
Net zero carbon by 2045

Tonnes CO2e

We project that carbon emissions will decrease over the next five years by 28% against base year ahead of our 1.5C GHG science based targets to:-

3,011

Progress against our net zero target can be seen in the graph below:



### Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The calculation method we use is based on a proportionate representation of Capita plc's turnover and the turnover of its subsidiary, Capita Property and Infrastructure Limited. This method ensures that our emissions data accurately reflects the scale of our operations. However, it also means that any fluctuations in turnover can impact the reported emissions.

When Capita plc's turnover decreases slightly and Capita Property and Infrastructure Limited's turnover increases, the proportion of emissions attributed to each entity changes accordingly. This doesn't mean actual emissions have increased, but rather that CBSL's larger financial footprint is now more prominent in the calculation. The carbon emission reduction achieved by Capita plc (for the Scopes included in this Carbon Reduction Plan) equate to a 18.57% reduction against the 2019 baseline.

Tonnes CO2e

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved by these schemes equate to a 9% reduction against the 2019 baseline and the measures will be in effect when performing the contract which is:-

376

- Moved to virtual meetings using Microsoft Teams
- LED lighting and improved control systems
- Heating ventilation and air conditioning (HVAC) efficiency upgrades
- Energy reduction program – switch off policy, what runs, runs when needed only.
- 33% of fleet transitioned to EV or Hybrid
- Where work circumstances allow, employees given options for flexible working model to reduce accommodation requirements

In the future we hope to implement further measures such as:

- Migrate multi tenanted properties we occupy to 100% renewable electricity.
- Improve efficiencies in electricity consumption including behavioural change for energy efficiency when our personnel are in offices or wfh.
- Ongoing optimisation of building energy use and ensuring longer term strategies for building heating decarbonisation and generation to reduce pressure on the grids.
- Improve data and reporting to improve accuracy of carbon accounting in economic assessments, business cases, service design, project proposals and delivery.
- Reduce business travel emissions by greening our fleet and increase use of online meeting tools and digitised tools to support services. Transport emissions will fall as cars, trains and planes produce less
- Engage with supply chain and partners to ensure suppliers set science-based carbon reduction targets and commit to net zero. Monitor top 200 supplier emissions annually
- Reduce commuting emissions

### Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>[1]</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>[2]</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements(where required(where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>[3]</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Name and Job Title:

Date:

Tessa Stobbs, Director

01.07.25

[1] <https://ghgprotocol.org/corporate-standard>

[2] <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

[3] <https://ghgprotocol.org/standards/scope-3-standard>